



# CITY COUNCIL REGULAR MEETING CITY OF BAY CITY

Tuesday, September 27, 2022 at 6:00 PM  
COUNCIL CHAMBERS | 1901 5th Street

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## COUNCIL MEMBERS

**Mayor:** Robert K Nelson

**Mayor Pro Tem:** Jim Folse

**Council Members:** Floyce Brown, Bradley Westmoreland, Becca Sitz, Blayne Finlay

### Vision Statement

*Through a united and collaborative effort, we seek to grow the City of Bay City with a diverse culture that is proud to call Bay City home. We envision a thriving family-centered community where citizens are involved in the future development of our city. We desire our citizens to work, play, worship and shop in the community in which we live. Visitors are welcomed and encouraged to enjoy the friendly environment and amenities the citizens and business owners have created together.*

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## AGENDA

**THE FOLLOWING ITEM WILL BE ADDRESSED AT THIS OR ANY OTHER MEETING OF THE CITY COUNCIL UPON THE REQUEST OF THE MAYOR, ANY MEMBER(S) OF COUNCIL AND/OR THE CITY ATTORNEY:**

*ANNOUNCEMENT BY THE MAYOR THAT COUNCIL WILL RETIRE INTO CLOSED SESSION FOR CONSULTATION WITH CITY ATTORNEY ON MATTERS IN WHICH THE DUTY OF THE ATTORNEY TO THE CITY COUNCIL UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THE OPEN MEETINGS ACT (TITLE 5, CHAPTER 551, SECTION 551.071(2) OF THE TEXAS GOVERNMENT CODE).*

### CALL TO ORDER AND CERTIFICATION OF QUORUM

#### INVOCATION & PLEDGE

Texas State Flag Pledge: *"Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."*

*Councilman Bradley Westmoreland*

#### MISSION STATEMENT

*The City of Bay City is committed to fostering future economic growth by collaborating with our citizens, employers, current and future businesses, as well as the Community and Economic Development Centers. We strive to deliver superior municipal services and to invest in quality-of-life initiatives such as housing, businesses, jobs and activities for all citizens. We make a concerted effort to respond to resident's concerns in a timely and professional manner in order to achieve customer satisfaction.*

*Councilman Bradley Westmoreland*

**APPROVAL OF AGENDA****PUBLIC COMMENTS**

State Law prohibits any deliberation of or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff places the item on an agenda for a subsequent meeting.

**PROCLAMATIONS**

1. **Proclamation ~ A proclamation declaring October as "Domestic Violence Awareness Month"**. Brittany Matthews, Matagorda County Crisis Center

**ACKNOWLEDGEMENT FROM CITY MANAGER****DEPARTMENT REPORTS**

2. **Municipal Court Award Presentation.** Katy Plunkett
3. **Police Department Staffing.** Christella Rodriguez, Captain
4. **Public Works Reports.** Barry Calhoun, Public Works Director

**REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL**

5. **Budget ~ Discuss, consider, and/or approve Police Department staff compensation.**
6. **Grant ~ Discuss, consider, and/or approve authorizing to issue a Request for Proposals (RFP) for application writing, plan writing, and administrative services for Hazard Mitigation Assistance through the Building Resilient Infrastructure and Communities (BRIC) Grant Program.** Barry Calhoun, Public Works Director
7. **Grant ~ Discuss, consider, and/or approve authorizing to issue a Request for Proposals (RFP) for administrative services and Requests for Qualifications (RFQ) for engineering services for the 2023-2024 Texas Community Development Block Grant Program administered by the Texas Department of Agriculture.** Barry Calhoun, Public Works Director
8. **Resolution ~ Discuss, consider, and/or approve selecting an Administration/Project Delivery Service Provider to complete application and project implementation for the Texas CDBG-MIT Regional Mitigation Program's method of distribution development (CDBG MIT-MOD) Program(s) funded and administered through the Texas General Land Office (GLO).** Barry Calhoun, Public Works Director
9. **Resolution ~ Discuss, consider, and/or approve selecting an Engineering/Architectural Service Provider to complete application and project related Engineering/Architectural Services for the Texas CDBG-MIT Regional Mitigation Program's method of distribution development (CDBG MIT-MOD)**

**Program(s) funded and administered through the Texas General Land Office (GLO).** Barry Calhoun, Public Works Director

10. **Lease ~ Discuss, consider, and/or approve a Commercial Aviation Lease Agreement with Williams Field Services for premises at the Bay City Regional Airport.** James Mason, Airport Manager
11. **Resolution ~ Discuss, consider, and/or approve a resolution of the City Council of the City of Bay City, Texas approving a Park Master Plan.** Shawn Blackburn, Parks & Recreation Director
12. **Resolution ~ Discuss, consider, and/or approve a Resolution of the City of Bay City, Matagorda County, Texas, authorizing professional service provider(s) selection for American Rescue Plan Act (ARP Act) program(s).** Scotty Jones, Finance Director
13. **Grant ~ Discuss, consider, and/or approve various equipment to be funded by the American Rescue Plan Funds and authorize staff to proceed with procurement.** Scotty Jones, Finance Director
14. **Ordinance ~ Discuss, consider and/or approve an Ordinance of the City of Bay City, Texas, adopting a Fee Schedule attached hereto as exhibit "A" and labeled "Appendix B" to be added to the Code of Ordinances of the City of Bay City, Texas; adopting fees and charges for various City services and consolidating those fees and charges for convenience; providing for repeal; providing for ratification; providing a penalty; providing for severability; and providing an effective date.** Scotty Jones, Finance Director
15. **Policy ~ Discuss, consider, and/or approve the Budgetary and Financial Management Policy.** Scotty Jones, Finance Director
16. **Policy ~ Discuss, consider, and/or approve a Resolution to adopt the City's Investment Policy.** Scotty Jones, Finance Director
17. **Planning ~ Discuss, consider, and/or approve Financial Participation in the Public Improvement of TIRZ #4.** Shawna Burkhart, City Manager
18. **Property ~ Discuss, consider, and/or approve declaring a building as surplus and authorize sale of building as personal property to Bay City Community Development Corporation and subject to their Agreement to do so.** Shawna Burkhart, City Manager
19. **Utilities ~ Discuss, consider, and/or approve cleaning city water wells for arsenic removal.** Robert K. Nelson, Mayor
20. **Agreement ~ Discuss, consider, and/or authorize the City Manager to enter into an agreement with Matagorda County or Patriot Strategies for grant writing purposes for the proposed natatorium/aqua center.** Shawna Burkhart, City Manager

**CLOSED / EXECUTIVE SESSION**

21. **Legal ~ Executive Session pursuant to Section 551.071 of the Texas Government code (Consultation with Counsel on legal matters).**
22. **Executive Session pursuant to Texas Government Code Section 551.087 (Deliberation regarding Economic Development).**

**RECONVENE AND ACTION****ITEMS / COMMENTS FROM MAYOR, COUNCIL MEMBERS AND CITY MANAGER****ADJOURNMENT****AGENDA NOTICES:**

**Attendance By Other Elected or Appointed Officials:** It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

**CERTIFICATION OF POSTING**

This is to certify that the above notice of a Regular Called Council Meeting was posted on the front window of the City Hall of the City of Bay City, Texas on **Friday, September 23, 2022 before 6:00 p.m.** Any questions concerning the above items, please contact the Mayor and City Manager's office at (979) 245-2137.